

MILITARY TOUR NOTICE – ACTIVE GUARD RESERVE (AGR-ANG)

Tour Notice No: 16-28

Closing Date: 19 April 2016

Duty Location: Joe Foss Field, Sioux Falls, SD

Unit Designation: 114 MSG

Military Grade: Highest authorized SPMD Grade: Enlisted, Technical Sergeant (E-6)

Duty Position: Contract Specialist

Length of Tour: The initial tour of duty is for one (1) year unless sooner released or reassigned.

Position Title: CONTRACTING JOURNEYMAN/CRAFTSMAN, AFSC 6COX1

Area of Consideration: All members of the South Dakota Air National Guard.

General Eligibility Requirements:

- a) Must be medically qualified under AFI 48-123 and meet standards of fitness and weight under ANGI 40-502. Must have had a physical in the preceding 24 months or receive one before being accepted for employment, to include HIV certification.
- b) Must be qualified for AFSC 6C0X1, IAW position description in A.F.E.C.D.
- c) Attendance of 8-week Contracting Apprentice course is mandatory.

Projected Dates of Entry: Not earlier than 1 June 2016, dependent upon medical clearance.

Special Information:

- a) Except for mobilization or other emergency, member accepted for tour will not be subject to permanent change of duty location without his/her consent.
- b) Existing NGB/ANG promotion policies apply.
- c) Knowledge, Skills and Abilities (KSA). The following knowledge, skills and abilities will be used to determine the best-qualified applicants.

******ADDRESS ALL KSA AREAS ON A SEPARATE SHEET OF PAPER AND SUBMIT WITH THE APPLICATION******

Knowledge, Skills and Abilities (KSAs)

Ability to effectively communicate with others and maintain positive working relationships in order to interpret and explain a variety of procurement procedures and requirements to base ordering activities, vendors and contractors.

Knowledge, understanding, and experience with various types of Federal contracting instruments in the Standard Procurement System (SPS) and other applicable automated systems (ABSS/NG-FPDS/WAWF/etc.).

Knowledge, understanding, and experience researching, interpreting and applying Federal, DoD, DA, and NGB contracting laws, regulations, policies, procedures and technical material in order to screen purchase requests, develop solicit, evaluate, award, and conduct contract administration for a wide variety of supplies, equipment and services in support of mission requirements.

Application and Selection Procedures:

A. Interested members may apply by submitting a completed application for Active Guard/Reserve Duty (AGR), NGB 34-1. Submit application directly to the address listed below no later than the **Closing Date** on this Announcement (19 April 2016). Late applications will be considered ineligible:

SDANG Human Resources Office – EAST
1201 W Algonquin Street
Sioux Falls, SD 57104-0264

B. Applicants are responsible to ensure the application is current and contains sufficient information to qualify them for the position. Applications must be received in HRO or postmarked no later than the closing date. Late applications will be considered ineligible.

C. Selection will be made without regard to race, religion, color, national origin, sex, political affiliation, or age. Selection will be made from those applicants' determined best qualified in terms principally involving experience, demonstrated ability, performance, and training.

D. Applicants may be subject to personal interview upon notification of time and place. Necessary travel is at applicants own expense. Inquiries concerning specific aspects of the duty position should be directed to the Nominating Official.

NOMINATING OFFICIAL:

SMSGT Kurt Lunstra
Base Contracting Officer, 114 MSG/MSC
Joe Foss Field, Sioux Falls, SD
Phone Number: (605)988-5933, DSN: 798-7933